

## Minutes

### Hamilton Southeastern Destination Imagination Boosters Board of Directors Meeting December 7, 2015

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**Present:** Dawn Everidge, President; Greg Fullhart, Vice-President; Lexy Puzzella, Treasurer; Anne Wiseman, Secretary; Robin Young, Kathy Seitz, Kristy Seitz, Program Directors

**Absent:** None

President Everidge called the meeting to order at 6:50 pm. A quorum was present.

November 30<sup>th</sup> minutes: Dawn Everidge made motion to approve minutes, second by Kathy Seitz, 11/30 minutes approved.

#### Agenda Items:

Lisa Santee agreed to be Scholarship Committee chairperson

1. Future Executive Board Meeting Dates:

- a. Friday January 8<sup>th</sup> at 7 pm at home of Lexy Puzzella
- b. Tuesday February 9<sup>th</sup> at 5:30 at HIJH
- c. Tuesday, March 8<sup>th</sup> at 6:30 pm at El Camino
- d. Tuesday, April 12<sup>th</sup> at 5:30 pm at HIJH
- e. Monday, May 9<sup>th</sup> at 7 pm
- f. General Meeting dates are 1/12, 2/9, 4/12

2. Registration Update

- a. 8 students unpaid, 2 with definite payment plans
- b. All payment plans to be complete by 2/15/16

3. Team Manager Training Update

- a. Cancelled on 12/10 due to lack of participants
- b. First 2 training sessions are online for those that wish to review
- c. There will be a training in January primarily focused on completing paperwork for tournament

4. Instant Challenges

- a. Jill Benvenuti may be available in January to assist, Sean/Ben covering at this time

- b. Team Managers would like to have an IC day in January, likely January 2<sup>nd</sup> , to practice before tournament
- c. Volunteers needed to run challenges

#### 5. Fundraising Update

- a. 7 elementary schools, hopefully 7 movie nights
- b. Have a movie night core team, ask for volunteers
- c. Contact person at each school needed;
  - i. New Britton; Michelle Fullhart
  - ii. Geist; Anne Wiseman
  - iii. Dawn will email other possible individuals
- d. Dine to Donate
- e. Concessions at Thorpe Creek for math/science night, possible 50/50 Raffle
- f. M. Fullhart working on grant application
- g. Cookie dough/butter braid sales before Globals
- h. Sponsorships – Amy Lillestrand & Annie Jansen – need letter for sponsorship
  - i. Car dealerships, nail salons, banks
  - ii. Possibility of Graeter’s ice cream at state?
  - iii. Kroger cards

#### 6. Financial Update

- a. Rising Stars currently paying, registration fee is \$110 per team
- b. They have supply budget and will receive T shirts
- c. Cost per participant is \$50
- d. Budget – registration fee will be close to budgeted \$33,750

#### 7. Website Update

- a. Greg acting as back up for web administration
- b. Put dates on calendar – preview day, tournaments, banquet dates, Globals meeting dates

#### 8. New Business

- a. Banquet Date after Regionals Affiliate finals on March 19<sup>th</sup>,
- b. Globals meeting on Tuesday March 22<sup>nd</sup> at 7 pm HIJH and Sunday, May 1st at 4 pm at HIJH
- c. Banquet, Thursday February 25<sup>th</sup> at HSE High School
- d. Award scholarship at banquet? Discussion held regarding submission of any presentation in advance
- e. Requesting volunteer assistance for banquet planning
- f. Global forms – checklist with parent representative for each team, turn in forms on 5/1
- g. Tshirts
  - i. Design contest – winner gets 2 xtra t shirts, entries due by 1/2/15
  - ii. Program Directors to pick winner
  - iii. Send order form thru website, Team Managers to collect forms and \$\$\$

**ACTION ITEMS**

- Anne to send generic sponsorship letter to Greg for reference
- Anne to inquire about credit card at FORUM
- Kristy to reserve date for banquet at HSE High School
- Greg to put info on website about T-shirt student design contest – front of shirt design only

Meeting was adjourned.

Respectfully yours,

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Anne Wiseman, Secretary