

## Minutes

### Hamilton Southeastern Destination Imagination Boosters Board of Directors Meeting November 30, 2015

---

**Present:** Dawn Everidge, President; Greg Fullhart, Vice-President; Lexy Puzzella, Treasurer; Anne Wiseman, Secretary; Robin Young, Program Director

**Absent:** Kathy Seitz, Kristy Seitz, Program Directors

President Everidge called the meeting to order at 7:03 pm. A quorum was present.

November 6<sup>th</sup> minutes: Minutes were reviewed, Dawn motioned to approve, second by Greg

#### Agenda Items:

1. Bylaws :
  - a. Amended Bylaws by changing Article II from Policy to Purpose and made the purpose of our organization more descriptive. Added a Scholarship Committee to Section 9.03 of Bylaws.
  - b. Greg motioned to approve, second by Robin
  
2. Conflict of Interest Policy:
  - a. Determined that Team Managers serving as Board Members will recuse themselves from any discussion and vote regarding payment for Team Managers registration/housing to attend Global competition. This may be construed as conflict of interest as they may be recipients of this indirect compensation.
  - b. Brief discussion on periodic reviews, will conduct according
  - c. Greg motioned to approve Policy, second by Robin
  
3. Scholarship Official Rules
  - a. Revised to clarify the selection of the scholarship committee, bylaws will be amended to clarify the scholarship committee chairperson selection.
  - b. Update to scholarship application, applications to go to committee chair rather than to Kristy at the school address. All applicants will receive confirmation of application received via email
  - c. Committee needs to state specific date scholarship recipient will be announced – may be announced at the banquet
  - d. Like the idea of seniors having opportunity to speak if they wish at banquet
  
4. 501c3 Forms
  - a. Reviewed balance sheet and updated numbers

b. Disclosed relationship between Kristy and Kathy Seitz as part of the Schedule H

**ACTION ITEMS**

- Dawn is finalizing documentation for the 501c3 application, waiting on response regarding Globals pass thru costs and signatures of two Directors. Plan to submit by December 2nd
- Anne to send revisions on bylaws and scholarship rules to Dawn
- Next meeting set for next Monday, December 7th at Houlihans, notification sent to all Board Members

Meeting was adjourned.

Respectfully yours,

---

Anne Wiseman, Secretary